



Port of Seattle Commission
AUDIT COMMITTEE

September 24, 2020 – 1:30 p.m.

To be held in virtually via Skype in accordance with the Governor’s ‘Safe Start’ order and [Proclamation 20-28](#). You may view the full meeting live at meetings.portseattle.org. To listen live, call in at +1 (425) 660-9954 and code 189811308#

Committee members:

Commissioner Ryan Calkins, Chair
Commissioner Stephanie Bowman
Committee Public Member Christina Gehrke

Also attending:

Glenn Fernandes, Internal Audit Director
Aaron Pritchard, Commission Issues and Policy Manager
Michelle Hart, Commission Clerk
Lauren Smith, Deputy Commission Clerk

ORDER OF BUSINESS

1. Call to Order
2. Approval of Minutes – May 7 and June 11, 2020.

External Audits

3. [Office of the Washington State Auditor](#) – Accountability Audit Opening
Joseph Simmons, Program Manager; Angela Funamori, Assistant State Auditor and Maddie Frost-Shaffer, Assistant Audit Manager

Updates and Approvals (*Glenn Fernandes, Director, Internal Audit*)

4. 2021 Proposed Budget – For Approval
5. [Internal Audit Charter – For Approval](#)
6. 2020 Audit Plan Update
7. Open Issue Follow-up Update

Operational Audits (*Glenn Fernandes, Director, Internal Audit*)

8. [AOA Perimeter Fence Line Standards Project](#)

Information Technology Audits (*Glenn Fernandes, Director, Internal Audit*)

9. Secure Configuration for Hardware and Software on Mobile Devices, Laptops, Workstations and Servers¹
10. Malware Defenses (ICT)¹
11. [Payment Card Industry \(PCI\) - Qualified Security Assessor](#)
12. Criminal Justice Information Systems (CJIS)¹

Limited Contract Compliance Audits² (*Glenn Fernandes, Director, Internal Audit*)

13. [E-Z Rent A Car, Incorporated](#)
14. [Concourse Concessions, LLC](#)
15. [Fireworks Galleries, LLC](#) – No Issues Noted

¹ These information technology audits are security sensitive and are not discussed in public meetings; all or part of their audit reports may be exempt from public records disclosure under RCW 42.56.420.

² Limited Contract Compliance items are presented during the meeting only when there are findings, or by Committee’s request.

Concluding Business

16. Committee Comments
17. Adjournment

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